

State of Nevada
Board of Examiners for Long Term Care Administrators

HEALTH SERVICES EXECUTIVE APPLICATION INSTRUCTIONS

PLEASE READ THE FOLLOWING INSTRUCTIONS CAREFULLY

Minimum Requirements

1. Applicants must be approved by the National Association of Long Term Care Administrator Boards (NAB).
2. Applicants must be a citizen of the United States or have a permanent Work Permit. A copy of the work permit or Green Card must be included with the application.
3. Applicants must be able to speak, read, understand and write in the English language.
4. Applicants must complete 8 hours of Regulation Training prior to licensure.

Application

A hand printed or typed State of Nevada Application must be completed by all applicants. All blanks must be completed. Do not staple – Double sided copies will not be accepted. Required as part of the application are the following:

1. Copy of NAB HSE Certificate.
2. Two (2) completed fingerprint cards or a receipt indicating that fingerprints have been submitted electronically.
3. Two (2) passport sized photos taken within the year preceding your application.
4. A copy of your Driver's License or other photo I.D.
5. A Cashier's Check, Money Order or Credit Card Authorization for the full amount of the required fees.

FEES

Health Services Executive \$ 550.00



We now accept MasterCard, Visa and Discover. For payment by Credit Card please request an invoice.

All fees are non-refundable or transferable.